

MEN'S WEARHOUSE®

Special Event Tuxedo Rental Order For AGENDA15

Tuxedo orders are processed through the Tuxedo Rental Department Call Center. There is no need to submit this form. Ordering your tuxedo is as easy as 1 2 3.

- Simply call **1-866-211-0831** and select **Option 1** to place your order. (M-F 9am-8pm CST, Sat 9am-6pm CST)
- Please have your group number, measurements and tuxedo selection ready to give the tuxedo department representative.
- Once the tuxedo rental department has placed your order, you will need to provide a credit card for payment processing. You will then receive a confirmation via email.

Tuxedo rental orders received after March 18th (14 day cutoff date) will incur a \$20 rush fee.

NOTE: We strongly suggest you visit a formal wear specialist in your area for accurate measurements. Many offer this as a complimentary service. For Men's Wearhouse or MW Tux locations near you, visit www.mwtux.com.
Pre-ordered tuxedos will be delivered to the Omni Amelia Island Plantation

Event Information

Group name: AGENDA15 (Computerworld, CIO)	Business group #: 5680197	Date of event: 4/1/2015
Location: Omni Amelia Island Plantation	Delivery date: 3/30/2015	Return date: 4/2/2015

Measurement Information (Must be in U.S. sizes)

Height:	Weight:	Chest (under arms):			Chest (over arms):
Coat size:	Short <input type="checkbox"/> Regular <input type="checkbox"/> Long <input type="checkbox"/> X-long <input type="checkbox"/>				Coat Sleeve Inseam:
Pant waist:	Outseam:	Hip:	Neck:	Sleeve:	Shoe Size: Reg. <input type="checkbox"/> Wide <input type="checkbox"/>

Style Selection: Please check the box of the rental package you would like (Prices do not include \$8 damage and handling fee or sales tax). Special selections such as alternative vest colors should be listed on the comments line.

Package Descriptions ↓	Classic Tuxedo One button Notch lapel classic fit Product # 1780	Fashion Tuxedo 2 button Notch Lapel classic fit Product # 1974	Designer Tuxedo #1 Calvin Klein 2 button classic fit tuxedo Product # 1862	Designer Tuxedo #2 Vera Wang 2 button modern fit tuxedo Product # 1130
Complete Pkg. w/Vest & Shoes Includes: Coat, Pant, White Laydown Collar Shirt, Black Vest, Long Black Tie, Black/Silver Jewelry, Black Round Toe Shoes	\$89.99 Complete Package with <u>Vest & Shoes</u> <input type="checkbox"/>	\$114.99 Complete Package with <u>Vest & Shoes</u> <input type="checkbox"/>	\$139.99 Complete Package with <u>Vest & Shoes</u> <input type="checkbox"/>	\$179.99 Complete Package with <u>Vest & Shoes</u> <input type="checkbox"/>
Cummerbund/ Bowtie Pkg. w/Shoes Includes: Coat, Pant, White Wing Collar Shirt, Black Cummerbund, Black Bow Tie, Black/Silver Jewelry and Black Round Toe Shoes	\$69.99 Cummerbund / Bowtie Package <u>With Shoes</u> <input type="checkbox"/>	\$94.99 Cummerbund / Bowtie Package <u>With Shoes</u> <input type="checkbox"/>	\$119.99 Cummerbund / Bowtie Package <u>With Shoes</u> <input type="checkbox"/>	\$159.99 Cummerbund / Bowtie Pkg. <u>w/ Shoes</u> <input type="checkbox"/>
Cummerbund/Bowtie Pkg. NOSHOES Includes: Coat, Pant, White Wing Collar Shirt, Black Cummerbund, Black Bow Tie, Black/Silver Jewelry	\$49.99 Cummerbund / Bowtie Package - <u>NO SHOES</u> <input type="checkbox"/>	\$74.99 Cummerbund / Bowtie Package - <u>NO SHOES</u> <input type="checkbox"/>	\$99.99 Cummerbund / Bowtie Package - <u>NO SHOES</u> <input type="checkbox"/>	\$139.99 Cummerbund/ Bowtie Pkg. - <u>NO SHOES</u> <input type="checkbox"/>
Pocket Silks: Are optional and are yours to keep. Please circle your color choice.	\$9.99 Black, Red, White Silver <input type="checkbox"/>	\$9.99 Black, Red, White Silver <input type="checkbox"/>	\$9.99 Black, Red, White Silver <input type="checkbox"/>	\$9.99 Black, Red, White Silver <input type="checkbox"/>

Tuxedos must be returned to bell stand the day after the event.

Questions? Contact: Tom Giertz 713.202.9032 jtg4@tmw.com

Placing Your Reservation

Orders MUST be received no later than 14 days prior to your event date to avoid a \$20 Rush Order Fee.

The last day to place your order to receive in time for your event (with the \$20 Rush Fee) is: 3/18/15

Pre-ordered tuxedos will be delivered to the Omni Amelia Island Plantation. Specific dates and locations will be announced at a later time.

Style Selection

Tuxedo Styles are viewable online at www.mwtux.com. For your event, there are 4 different tuxedo styles, each with 3 custom packages for you to choose from. The package prices listed are the discounted prices for your group. **Additional vest styles and colors are available and can be selected to replace the standard black vest at no additional charge.** If you would like to substitute your vest, please note the vest style and color (found on our website) with the tuxedo rental department representative.

Getting Fitted for your Rental

We strongly suggest you visit a Men's Wearhouse store for the most accurate measurements.

To find the nearest location, visit www.menswearhouse.com

If there is no Men's Wearhouse store near you, please visit a formalwear specialist in your area to have measurements taken. Most will offer this service complimentary.

When Visiting a Men's Wearhouse Store for measurements

Note to Men's Wearhouse Associate: Reservations for this special group will be processed through the tuxedo rental department call center. We encourage you to fill out the form and have the customer phone in their order. **If you process an order in store, please ship to store 3388 and have the customer pay in full when booking. We cannot collect balances due at the hotel, so payment in full is a requirement.**

Paying for your Rental

Phone in your order to the tuxedo rental department. They will help you process the order and collect your credit card number during the phone call. For General questions about your convention, please call **Tom Giertz 713.202.9032**

Rental Return Instructions

The day after your event, tuxedos need to be returned to the designated location inside the hotel. Location to be announced.

Late tuxedos will be subject to a late fee of \$20.00 per day not to exceed \$200.00.

Tuxedo Rental Terms and Conditions (Sign below to Acknowledge)

Additional charges that may be associated with tuxedo rentals. Customer has read and understands the following terms and conditions that apply to tuxedo rentals:

Damage and Handling Fee (mandatory and non-refundable)

- Customer shall pay a \$8 damage and handling fee at the time of rental, which covers the cost of minor repairs to the rental garments, including but not limited to small rips, stains, loss of buttons and the costs associated with the inspection, quality control and processing of the rental. The damage and handling fee does not cover excessive damage or replacement costs.

Replacement cost

- If we determine that a rental is damaged beyond repair, or if a rental is not returned, the customer will be charged the full replacement cost of the item(s).
- See replacement costs in the back of our tuxedo rental catalog in any store.**

Rush Orders (covers rush processing and delivery services)

- All orders placed less than **7** days prior to the event are subject to a **\$20** rush order fee.
- An order is considered placed only after customer has been fitted, final measurements have been taken, and funds have been paid towards the rental.

Change Orders

- Each style change to an existing order made less than **14** days prior to the event is subject to a **\$20** change order fee.

Late Returns

- Any rental not returned by the **close of business** on the **scheduled return date** is subject to a **\$20 per day** late return fee.

Cancellation/ No- Shows

- Any rental canceled less than **14 days** before the event is subject to a **\$20** cancellation fee. If customer fails to cancel a rental prior to the event date, customer agrees to forfeit any and all amounts paid.

Property left in Rental

- We are **not** responsible for any personal property left in the pockets or the garment bag of returned rental apparel.

Taxes

- Customer is responsible for all taxes associated with the tuxedo rental and applicable fees (damage and handling fee, rush order fee, change order fee, late fee, replacement costs). Taxes are extra and cannot be waived.

Limitation of Liability

- At time of tuxedo pick up please allow adequate time to review and try on your tuxedo rental to ensure accuracy and fit.
- Our total liability is limited to the rental charges actually paid by customer, for any claim or litigation arising from or related to the rental garments.

Return Policy

- Any refunds will be made in the original form of payment. Any amount refunded or credited will be reduced by the pro rata amount of any Perfect Fit rewards certificates, discounts, or other dollar off promotions used towards the tuxedo rental. If register funds are insufficient for a cash refund you may take the refund in the form of store credit (gift card) or a check will be issued from our corporate offices. All checks will be issued within 10 business days